The History Committee Meeting was called to order at 1:35 P.M. Members present: Jerry Siefried, Roberta Hamdorf, Dick Larson, Clarence Sampson, Eddie Wheeler and Bev Daws. Don Gabel was absent.

Dick Larson moved the approval of the agenda, second by Clarence Sampson. Motion carried.

Bev Daws moved the approval of the August 10, 2009 History Committee meeting minutes, second by Eddie Wheeler. Motion carried.

**Discussion Regarding Document Archiving**

The History Committee discussed how to preserve, save and organize history documentation. Bev Daws suggested each one of the members spend time updating new information, scrap booking and indexing.

The History Committee members each agreed to come into City Hall on Monday’s to organize and scrapbook. The City Clerk will provide a calendar for sign up, a white board for indexing and thank you’s to send.

**Review Historical Material from Archives**

Eddie Wheeler shared a Hiawatha Oral History Interview template for completing oral histories.

The History Committee reviewed the interview list.

Eddie Wheeler and Dick Larson will interview Don and Doreen Labs, Bev Daws will call Betty Binning to set up an interview. Eddie Wheeler will follow up with Sandy Brewer.

**Open Items**

 Dick Larson and Clarence Sampson will bring history books from other communities to the next meeting.

**Next scheduled meeting October 12, 2009 @ 1:30 P.M.**

**Bev Daws moved to adjourn meeting at 2:25 P.M., second by Dick Larson. Motion carried.**

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**Chair, Roberta Hamdorf**

**ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **City Clerk, Kim Downs**